

## OUTSIDE BODIES COUNCILLORS' ANNUAL REPORT 2022/23

**COUNCILLOR** \_\_\_\_\_

**NAME OF OUTSIDE BODY:** \_\_\_\_\_

It is important that anyone who is appointed to represent the Council on an outside body provides information and reports periodically to the Council or its Officers on what the organisation is doing. Councillors should therefore ensure that the outside body provides you with sufficient information to enable you to submit reports to the Council, as and when necessary

You are not required to disclose anything which is commercially confidential to the outside body as this may be in breach of:

- the Members' Code of Conduct;
- councillors' duties of confidentiality to the outside body (whether as director, trustee or more generally); or
- may be a breach of confidence in the general sense.

### **Your Role and benefits of being a representative**

<b>How many times has the outside body met during the year</b>	
<b>How many meetings did you attend during the year?</b>	
<b>What benefits does the organisation bring to the county?</b>	
<b>What benefits does the Council derive from being represented on the organisation?</b>	

<p><b>Organisation's activities during the year:</b></p>	
<p><b>Does the organisation provide financial assistance to organisations in the county or bring in grant monies to the County? If it does please provide details.</b></p>	
<p><b><u>ABOUT THE ORGANISATION</u></b></p>	
<p><b>Does the organisation have a Memorandum of Understanding or Articles of Association? – if so please provide copy for our records.</b></p>	
<p><b>Does the organisation produce an Annual Report and Financial Statement? If so please provide a copy for our records.</b></p>	
<p><b>Signed</b></p> <p><b>Councillor</b> _____</p>	